College of Continuing and Professional Education at Kennesaw State University

REGISTRATION FORM

Name ____________________________________________________________

Student ID# (if available) _________________________________________

Address _________________________________________________________

City __________________________ State _______ Zip _________________

Preferred Phone __________________ Secondary Phone __________________

E-mail Address* _________________________________________________

*Required for online courses

Male ☐ Female ☐ Year of birth __________

Social Security #________________________________________________

optional - for tax purposes only

How Did You Hear About Us?
☐ Friend  ☐ Brochure* ☐ Magazine  ☐ Postcard*
☐ Website  ☐ Course catalog* ☐ Flyer* ☐ TV/Billboard

*Please enter code from lower left-hand corner of mailing panel: _______________________

Indicate the courses you are registering for:
1. Course Name: _________________________________________________
   Number: __________________________ Fee: _______________________

2. Course Name: _________________________________________________
   Number: __________________________ Fee: _______________________

3. Course Name: _________________________________________________
   Number: __________________________ Fee: _______________________

Payment Method:
☐ Check (payable to Kennesaw State University) ☐ VISA ☐ MasterCard
☐ Discover ☐ American Express ☐ Cash (in person only)

Account __________________________ Exp. Date ___________ CSV Code ______

Cardholder’s Name
☐ Invoice my company - Copy of purchase order must accompany registration form

Company Name ____________________________________________________

Contact Person __________________________________________________

Company Address _________________________________________________

City __________________________ State _______ Zip _________________

Company Phone________________________ Ext. __________________

Company Fax __________________________

Tuition and fees collected are used to pay for both direct and indirect operating expenses for College of Continuing and Professional Education programs.

Rev. 8/14